GUIDELINES FOR CONTRIBUTORS TO *INSIGHTS*

- **Objective***. Insights*, the flagship journal of the Middle East Institute (National University of Singapore), is intended to advance our understanding of the Middle East and the webs of trade, religion, kinship and friendship that bind the Middle East and Southeast Asia.

- **Target readers.** *Insights* is targeted at a wide readership, ranging from scholars and policymakers to the business community and students.

- **Content.** While articles submitted for publication must provide critical analysis and be able to stand up to academic scrutiny, they should be practitioner focused.

- **Review**. Articles will be subjected to a blind review process by a mix of in-house and external researchers.

- **Abstracts**. Articles should be accompanied by an abstract of no more than 100 words. The abstract should not merely set out what you intend to do but instead state clearly the key assessments and conclusions you have reached.

- **Style**. Given the wide readership, articles must be written in accessible language.

- **Length.** Articles should not exceed 3,000 words; the ideal length is 2,500 words.

- **Originality**. Manuscripts submitted for publication should be original. If previously published material is submitted for publication, please provide written permission from the publishers.

- **Accuracy/validity**. While the editor will make every effort to ensure that the content is accurate and meets academic standards, contributors bear ultimate responsibility for the accuracy of their facts and validity of their assessments and conclusions.

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- **Citations**. Please use footnotes (not endnotes or in-text citation) and cite according to the Chicago style. When citing online publications and credible internet sources, please note that it is not enough to provide a hyperlink; please also provide full details such as name of individual or institutional author, name of publication or website, date of publication, etc. Please do not insert hyperlinks within the body of your papers.

- **Spelling.** We use British spelling.

- **Publishing format.** Selected issues of *Insights* are published in print form while the rest are published as online issues — initially as standalone articles and subsequently as compiled volumes.

Thank you for your contributions.
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